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KEY=BROWN - HALLIE JULISSA

THE BIKINI BODY MOTIVATION & HABITS GUIDE

St. Martin's Griffin Use the power of motivation and good habits to become fitter, healthier, and stronger, for life! Bikini Body Guides (BBG) co-creator Kayla Itsines, named the world's number one fitness influencer by Forbes, shows you how to harness the power of motivation and build good habits around health and fitness. Drawing on more than 40,000 survey responses from her global online community, as well as extensive research and her experience as a trainer, Kayla addresses what stops us from following through on our health and fitness goals. In her second book, *The Bikini Body Motivation & Habits Guide*, Kayla explores how you can overcome those obstacles, set goals and stick to a long-term plan for better health. Inside, you'll find helpful checklists and templates, a 28-day meal plan, more than 200 simple and delicious recipes, shopping lists and a pull-out 28-day workout poster. Let global fitness phenomenon Kayla show you how YOU can stick to a plan for long-term health. "In this book, I give you the keys to achieving your goals and show you how to use motivation to create healthy habits that will stick."

THE LITTLE BROWN HANDBOOK, MLA UPDATE EDITION

Pearson "For courses in English Composition. " "Thisversionof "The Little, Brown Handbook has been updated to reflect the 8th Edition of the MLA Handbook(April 2016)*" The gold standard of handbooks--unmatched in accuracy, currency, and reliability " The Little, Brown Handbook " is an essential reference tool designed to help readers find the answers they need quickly and easily. While keeping pace with rapid changes in writing and its teaching, it offers the most comprehensive research and documentation available--with grammar coverage that is second to none. With detailed discussions of critical reading, media literacy, academic writing, and argument, as well as writing as a process, writing in the disciplines, and writing beyond the classroom, the 13th Edition of this handbook addresses writers of varying experience and in varying fields. "* The 8th Editionintroduces sweeping changes to thephilosophy and details of MLA works cited entries. Responding to the increasing mobility of texts, MLA now encourages writers to focus on the process of crafting the citation, beginning with the same questions for any source. These changes, then, align with current best practices in the teaching of writing which privilege inquiry and critical thinking over rote recall and rule-following.""

THE RESTAURANT MANAGER'S HANDBOOK

HOW TO SET UP, OPERATE, AND MANAGE A FINANCIALLY SUCCESSFUL FOOD SERVICE OPERATION

Atlantic Publishing Company Shows how to set up, operate, and manage a financially successful food-service operation. This book cover the process of a restaurant start-up and ongoing management, pointing out methods to increase chances of success, and showing how to avoid the many common mistakes that can doom a start-up.

THE ROUTLEDGE HANDBOOK OF FEMINIST BIOETHICS

Taylor & Francis The Routledge Handbook of Feminist Bioethics is an outstanding resource for anyone with an interest in feminist bioethics, with chapters covering topics from justice and power to the climate crisis. Comprising forty-two chapters by emerging and established scholars, the volume is divided into six parts: I Foundations of feminist bioethics II Identity and identifications III Science, technology and research IV Health and social care V Reproduction and making families VI Widening the scope of feminist bioethics The volume is essential reading for anyone with an interest in bioethics or feminist philosophy, and will prove an invaluable resource for scholars, teachers and advanced students Chapters 2, 22, and 30 of this book will soon be freely available as downloadable Open Access PDFs under a Creative Commons Attribution-Non Commercial-No Derivatives 4.0 license at www.taylorfrancis.com

THE LITTLE, BROWN ESSENTIAL HANDBOOK, SIXTH CANADIAN EDITION (MLA UPDATE)

T he Little, Brown Essential Handbook offers students the essential information they need to develop basic writing, research, and documentation skills. Useful for any level of writing or discipline, it covers academic writing, the writing process, grammar and usage, punctuation, research writing, and documentation--all in a user-friendly, accessible format. The convenient pocket size, four-colour design, spiral binding, and numerous reference aids make the book practical and easy to use--a resource students will actually reference. KEY TOPICS: Academic writing; Writing arguments; Writing in the disciplines; Presenting Writing; Emphasis; Conciseness; Parallelism; Variety and details; Appropriate words; Exact words; Verbs; Forms; Tenses; Mood; Voice; Subject--verb agreement; Pronouns; Forms; Pronoun--antecedent agreement; Pronoun reference; Modifiers; Adjectives and adverbs; Misplaced and dangling modifiers; Sentence faults; Fragments; Comma splices and fused sentences; The comma; The semicolon; The colon; The apostrophe; Quotation marks; End punctuation; Other marks; Spelling and the hyphen; Capital letters; Italics or underlining; Abbreviations; Numbers; Research strategy; Tracking Sources; Finding sources; Evaluating and synthesizing sources; Integrating sources into your text; Avoiding plagiarism; Documenting your sources; MLA documentation and format; APA documentation and format; Chicago documentation and format; CSE and IEEE documentation; Writing Online; Oral Communication; Writing for business MARKET: An essentials handbook suitable for use as a student reference and text for composition courses offered at the college and university level.

HANDBOOK OF SMALL MODULAR NUCLEAR REACTORS

SECOND EDITION

Woodhead Publishing Handbook of Small Modular Nuclear Reactors, Second Edition is a fully updated comprehensive reference on Small Modular Reactors (SMRs), which reflects the latest research and technological advances in the field from the last five years. Editors Daniel T. Ingersoll and Mario D. Carelli, along with their team of expert contributors, combine their wealth of collective experience to update this comprehensive handbook that provides the reader with all required knowledge on SMRs, expanding on the rapidly growing interest and development of SMRs around the globe. This book begins with an introduction to SMRs for power generation, an overview of international developments, and an analysis of Integral Pressurized Water Reactors as a popular class of SMRs. The second part of the book is dedicated to SMR technologies, including physics, components, I&C, human-system interfaces and safety aspects. Part three discusses the implementation of SMRs, covering economic factors, construction methods, hybrid energy systems and licensing considerations. The fourth part of the book provides an in-depth analysis of SMR R&D and deployment of SMRs within eight countries, including the United States, Republic of Korea, Russia, China, Argentina, and Japan. This edition includes brand new content on the United Kingdom and Canada, where interests in SMRs have increased considerably since the first edition was published. The final part of the book adds a new analysis of the global SMR market and concludes with a perspective on SMR benefits to developing economies. This authoritative and practical handbook benefits engineers, designers, operators, and regulators working in nuclear energy, as well as academics and graduate students researching nuclear reactor technologies. Presents the latest research on SMR technologies and global developments Includes new case study chapters on the United Kingdom and Canada and a chapter on global SMR markets Discusses new technologies such as floating SMRs and molten salt SMRs

DARE TO LEAD

BRAVE WORK. TOUGH CONVERSATIONS. WHOLE HEARTS.

Random House #1 NEW YORK TIMES BESTSELLER • Brené Brown has taught us what it means to dare greatly, rise strong, and brave the wilderness. Now, based on new research conducted with leaders, change makers, and culture shifters, she's showing us how to put those ideas into practice so we can step up and lead. Look for Brené Brown's new podcast, Dare to Lead, as well as her ongoing podcast Unlocking Us! NAMED ONE OF THE BEST BOOKS OF THE YEAR BY BLOOMBERG Leadership is not about titles, status, and wielding power. A leader is anyone who takes responsibility for recognizing the potential in people and ideas, and has the courage to develop that potential. When we dare to lead, we don't pretend to have the right answers; we stay curious and ask the right questions. We don't see power as finite and hoard it; we know that power becomes infinite when we share it with others. We don't avoid difficult conversations and situations; we lean into vulnerability when it's necessary to do good work. But daring leadership in a culture defined by scarcity, fear, and uncertainty requires skill-building around traits that are deeply and uniquely human. The irony is that we're choosing not to invest in developing the hearts and minds of leaders at the exact same time as we're scrambling to figure out what we have to offer that machines and AI can't do better and faster. What can we do better? Empathy, connection, and courage, to start. Four-time #1 New York Times bestselling author Brené Brown has spent the past two decades studying the emotions and experiences that give meaning to our lives, and the past seven years working with transformative leaders and teams spanning the globe. She found that leaders in organizations ranging from small entrepreneurial startups and family-owned businesses to nonprofits, civic organizations, and Fortune 50 companies all ask the same question: How do you cultivate braver, more daring leaders, and how do you embed the value of courage in your culture? In this new book, Brown uses research, stories, and examples to answer these questions in the no-BS style that millions of readers have come to expect and love. Brown writes, "One of the most important findings of my career is that daring leadership is a collection of four skill sets that are 100 percent teachable, observable, and measurable. It's learning and unlearning that requires brave work, tough conversations, and showing up with your whole heart. Easy? No. Because choosing courage over comfort is not always our default. Worth it? Always. We want to be brave with our lives and our work. It's why we're here." Whether you've read Daring Greatly and Rising Strong or you're new to Brené Brown's work, this book is for anyone who wants to step up and into brave leadership.

THE OXFORD HANDBOOK OF MUSIC CENSORSHIP

Oxford University Press "Addresses censorship as a worldwide issue from its earliest recorded form to the modern day ; Includes unique case studies of music censorship unfamiliar to Western audiences ; Documents censorship through a necessarily intersectional lens." --Oxford University Press.

HANDBOOK OF COMPUTATIONAL GEOMETRY

Elsevier Computational Geometry is an area that provides solutions to geometric problems which arise in applications including Geographic Information Systems, Robotics and Computer Graphics. This Handbook provides an overview of key concepts and results in Computational Geometry. It may serve as a reference and study guide to the field. Not only the most advanced methods or solutions are described, but also many alternate ways of looking at problems and how to solve them.

HANDBOOK OF GOVERNANCE IN SMALL STATES

Routledge This volume covers a wide spectrum of governance issues relating to small states in a global context. While different definitions of governance are given in the chapters, most authors associate governance with the setting and implementation of policies aimed at managing a country or territory, and with the related institutional structures and interventions by political actors. Generally, good governance is associated with concepts such as policy effectiveness, accountability, transparency, control of corruption, encouragement of citizens' voice and gender equality—factors which are, in turn, linked with democracy. What emerges from the book is that the societies of small states are being re-shaped by various forces outside their control, including the globalization process and climate change, rendering their governance ever more complex. These problems are not solely faced by small states, but small country size tends to lead to a higher degree of exposure to external factors. The chapters are grouped into four sections broadly covering political, environmental, social and economic governance. Governance is influenced by many, often intertwined, factors; the division of the book into four parts therefore does not detract from the fact that governance is multifaceted, and such division was based on the primary focus of each particular study and its main disciplinary background. The expert authors have, moreover, used a variety of approaches in the studies, the subject of small states being well suited to scholarly work from different disciplines using qualitative, quantitative and mixed approaches to arrive at useful conclusions.

THE LITTLE BROWN COMPACT HANDBOOK

THE COMPUTER ENGINEERING HANDBOOK

CRC Press There is arguably no field in greater need of a comprehensive handbook than computer engineering. The unparalleled rate of technological advancement, the explosion of computer applications, and the now-in-progress migration to a wireless world have made it difficult for engineers to keep up with all the developments in specialties outside their own

ATLAS OF THE HEART

MAPPING MEANINGFUL CONNECTION AND THE LANGUAGE OF HUMAN EXPERIENCE

Random House #1 NEW YORK TIMES BESTSELLER • In her latest book, Brené Brown writes, "If we want to find the way back to ourselves and one another, we need language and the grounded confidence to both tell our stories and be stewards of the stories that we hear. This is the framework for meaningful connection." In Atlas of the Heart, Brown takes us on a journey through eighty-seven of the emotions and experiences that define what it means to be human. As she maps the necessary skills and an actionable framework for meaningful connection, she gives us the language and tools to access a universe of new choices and second chances—a universe where we can share and steward the stories of our bravest and most heartbreaking moments with one another in a way that builds connection. Over the past two decades, Brown's extensive research into the experiences that make us who we are has shaped the cultural conversation and helped define what it means to be courageous with our lives. Atlas of the Heart draws on this research, as well as on Brown's singular skills as a storyteller, to show us how accurately naming an experience doesn't give the experience more power—it gives us the power of understanding, meaning, and choice. Brown shares, "I want this book to be an atlas for all of us, because I believe that, with an adventurous heart and the right maps, we can travel anywhere and never fear losing ourselves."

HANDBOOK OF RESEARCH ON ENHANCING INNOVATION IN HIGHER EDUCATION INSTITUTIONS

IGI Global Innovation in higher education is a process of institutional adaptation to changes in the environment that enables higher education institutions to improve their existing practice and to be innovative at different levels and in different forms. Moreover, innovativeness is also related to internal characteristics of higher education institutions. Innovation in higher education can be observed as a result of the changing contexts in which higher education institutions function. Adjacently, a comprehensive approach to considering innovativeness is needed in order to enable the examination of different elements of innovativeness in higher education, that is, to identify the key factors that (de)stimulate innovations and affect their interactions with other relevant stakeholders at the national level and beyond. The Handbook of Research on Enhancing Innovation in Higher Education Institutions is a critical scholarly book that examines innovativeness in higher education and its complications and diversity. Starting from the view that higher education is currently confronted by global forces that require new research ideas, the publication suggests that comprehensive understanding of innovativeness is imperative for higher education's institutions in the 21st century. Analyzing the recognized trends within the publication and concluding which aspects should be taken to improve innovativeness in higher education, this reference book outlines quality and innovation in teaching, innovative university-business cooperation, institutional framework and governance of higher education institutions, knowledge management, and leadership and organizational culture. It is ideal for curriculum designers, administrators, researchers, policymakers, academicians, professionals, and students.

THE ESSENTIAL GUIDE TO FLEX 3

Apress Keep ahead of the game and get up to speed with Flex 3, Flex Builder 3, and ActionScript 3.0, with this comprehensive guide. Expert Flash trainer Charles Brown first takes you through the basics of installation and the Flex Builder environment. He then teaches you all the essentials of MXML and ActionScript 3.0, such as containers, states, and events, before moving on to more advanced topics like interfacing Flex with ColdFusion and .NET, creating Flex components with Flash, and much more. No matter what level you were to start with, by the end of the book you'll be creating powerful Flex applications.

THE ULTIMATE GUIDE TO COMPACT CASES

CASE RESEARCH, WRITING, AND TEACHING

Emerald Group Publishing Filled with annotated examples, checklists, and writing prompts, this practical guide takes readers through the research, writing, and teaching of short, Compact Cases. Tips are offered for managing student case writing projects, teaching with cases online, using data visualization to enhance student learning, and getting cases published.

A HANDBOOK FOR THE STUDY OF MENTAL HEALTH

SOCIAL CONTEXTS, THEORIES, AND SYSTEMS

Cambridge University Press The second edition of *A Handbook for the Study of Mental Health* provides a comprehensive review of the sociology of mental health. Chapters by leading scholars and researchers present an overview of historical, social and institutional frameworks. Part I examines social factors that shape psychiatric diagnosis and the measurement of mental health and illness, theories that explain the definition and treatment of mental disorders and cultural variability. Part II investigates effects of social context, considering class, gender, race and age, and the critical role played by stress, marriage, work and social support. Part III focuses on the organization, delivery and evaluation of mental health services, including the criminalization of mental illness, the challenges posed by HIV, and the importance of stigma. This is a key research reference source that will be useful to both undergraduates and graduate students studying mental health and illness from any number of disciplines.

THE WINNERS! HANDBOOK

A CLOSER LOOK AT JUDY FREEMAN'S TOP-RATED CHILDREN'S BOOKS OF 2006

Libraries Unlimited Judy Freeman has developed a comprehensive handbook with thoroughly annotated lists of the 2006's best children's books, lesson plans, teacher's guides, stories, songs, and Internet resources. The *Winners! Handbook* starts with an extensive booklist of Judy's 100 best books of 2006, including many of the big award winners. (If you own *Judy's Books Kids Will Sit Still For 3*, it follows the same format. Indeed, you can consider the new *Winners! Handbook* the first update to that book.) Each entry includes a meaty and thoughtful annotation, a germ (a series of practical, do-able, useful, pithy ideas for reading, writing, and illustrating prompts and other activities across the curriculum); a useful list of exemplary related titles; and subject designations for each title to ascertain where the book might fit thematically into your curricular plan or program. There's also a title, author, and subject index for easy access. You find scores of useful and fun ideas, activities, lessons, and ways you can incorporate literature into every aspect of your day and your life. From story hour to school curriculum tie-ins, the many connections include strategies for comprehension, critical thinking skills, research, and problem-solving; songs, games, crafts, songs, plenty of great across-the-curriculum poetry, creative drama and Reader's Theater, storytelling, booktalking, and book discussion. Most of the books included are fabulous read-alouds, read-alones, and natural choices for Guided Reading, Literature Circles, or Book Clubs.

HOW THE WORD IS PASSED

A RECKONING WITH THE HISTORY OF SLAVERY ACROSS AMERICA

Little, Brown Instant #1 New York Times Bestseller Winner of the National Book Critics Circle Award for Nonfiction Winner of the Stowe Prize Winner of 2022 Hillman Prize for Book Journalism PEN America 2022 John Kenneth Galbraith Award for Nonfiction Finalist A New York Times 10 Best Books of 2021 A Time 10 Best Nonfiction Books of 2021 Named a Best Book of 2021 by The New York Times, The Washington Post, The Boston Globe, The Economist, Smithsonian, Esquire, Entropy, The Christian Science Monitor, WBEZ's Nerdette Podcast, TeenVogue, GoodReads, SheReads, BookPage, Publishers Weekly, Kirkus, Fathom Magazine, the New York Public Library, and the Chicago Public Library One of GQ's 50 Best Books of Literary Journalism of the 21st Century Longlisted for the National Book Award Los Angeles Times, Best Nonfiction Gift One of President Obama's Favorite Books of 2021 This compelling #1 New York Times bestseller examines the legacy of slavery in America—and how both history and memory continue to shape our everyday lives. Beginning in his hometown of New Orleans, Clint Smith leads the reader on an unforgettable tour of monuments and landmarks—those that are honest about the past and those that are not—that offer an intergenerational story of how slavery has been central in shaping our nation's collective history, and ourselves. It is the story of the Monticello Plantation in Virginia, the estate where Thomas Jefferson wrote letters espousing the urgent need for liberty while enslaving more than four hundred people. It is the story of the Whitney Plantation, one of the only former plantations devoted to preserving the experience of the enslaved people whose lives and work sustained it. It is the story of Angola, a former plantation-turned-maximum-security prison in Louisiana that is filled with Black men who work across the 18,000-acre land for virtually no pay. And it is the story of Blandford Cemetery, the final resting place of tens of thousands of Confederate soldiers. A deeply researched and transporting exploration of the legacy of slavery and its imprint on centuries of American history, *How the Word Is Passed* illustrates how some of our country's most essential stories are hidden in plain view—whether in places we might drive by on our way to work, holidays such as Juneteenth, or entire neighborhoods like downtown Manhattan, where the brutal history of the trade in enslaved men, women, and children has been deeply imprinted. Informed by scholarship and brought to life by the story of people living today, Smith's debut work of nonfiction is a landmark of reflection and insight that offers a new understanding of the hopeful role that memory and history can play in making sense of our country and how it has come to be.

TEACHING STRATEGIES: A GUIDE TO EFFECTIVE INSTRUCTION

Cengage Learning TEACHING STRATEGIES: A GUIDE TO EFFECTIVE INSTRUCTION, now in its eleventh edition, is known for its practical, applied help with commonly used classroom teaching strategies and tactics. Ideal for anyone studying education or involved in a site-based teacher education program, the book focuses on topics such as lesson planning, questioning, and small-group and cooperative-learning strategies. The new edition maintains the book's solid coverage, while incorporating new and expanded material on classroom technology integration, English Language Learner instruction, and proactive classroom management, as well as an up-to-date discussion of teaching students with disabilities and differentiated instruction. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

THE GRADUATE CAREER GUIDEBOOK

Bloomsbury Publishing Written by experienced careers advisor Steve Rook, the new edition of this indispensable guide will help readers to develop the skills they need to land their dream job. It breaks the career planning process down into manageable steps, from researching roles and gaining work experience to crafting a stand-out CV and impressing at interview. It also includes practical guidance on networking, entrepreneurship and responding to job offers. Packed with reflective activities, top tips for successful applications and real life case studies, it contains everything students need to develop their skills, get their foot in the door and set themselves up for a fulfilling future. This text will be core reading for students on a wide range of career-related and employability modules. It will also be an invaluable resource for students researching their career options independently. New to this Edition: - Updated content on networking and managing your online presence - More content on work experience and internships, and how they can help students get their foot in the door - Expanded careers theory content

SUSTAINABLE CONSTRUCTION

GREEN BUILDING DESIGN AND DELIVERY

John Wiley & Sons The leading green building reference, updated with the latest advances in the field Sustainable Construction is the leading reference for the design, construction, and operation of high performance green buildings. With broad coverage including architecture, engineering, and construction, this book nevertheless delivers detailed information on all aspects of the green building process, from materials selection to building systems and more. This new fourth edition has been updated to reflect the latest codes and standards, including LEED v4, and includes new coverage of carbon accounting. The discussion has been updated to align with the current thinking on economics, climate change, net zero buildings, and more, with contributions by leaders in the field that illustrate the most recent shifts in thinking and practice. Ancillary materials including an instructor's manual and PowerPoint presentations for each chapter help bring this clear and up-to-date information into the classroom, making this book a valuable reference for working construction professionals. Also, interactive graphics found throughout the course help activate the content and highlight key concepts for students. Sustainable construction has gone mainstream, and will one day be the industry norm. This book provides a comprehensive reference to all aspects of a project to show you how green building concepts and principles apply throughout the design and construction process. Get up to date on

the latest green building codes and standards Learn about the newest technology in green building materials Adopt the best practices in procurement and delivery systems Apply sustainability concepts to all aspects of construction and design Green buildings operate at a very high level of efficiency, which is made possible only by careful consideration every step of the way. Appropriate land use, landscaping, construction materials, siting, water use, and more all play a role in a structure's ultimate carbon footprint. Sustainable Construction provides clear guidance for all aspects of green building, including the most recent advances and the latest technology.

THE GLUTEN-FREE REVOLUTION

ABSOLUTELY EVERYTHING YOU NEED TO KNOW ABOUT LOSING THE WHEAT, RECLAIMING YOUR HEALTH, AND EATING HAPPILY EVER AFTER

Macmillan A handbook for gluten-free living covers such topics as understanding labels, strategies for eating out, and preparing food safely at home, with gluten-free recipes from superstar chefs, including Thomas Keller, Bobby Flay, and Nigella Lawson.

THE OFFICIAL RAILWAY GUIDE

NORTH AMERICAN FREIGHT SERVICE EDITION

IMPRESSIVE FIRST IMPRESSIONS: A GUIDE TO THE MOST IMPORTANT 30 SECONDS (AND 30 YEARS) OF YOUR CAREER

A GUIDE TO THE MOST IMPORTANT 30 SECONDS (AND 30 YEARS) OF YOUR CAREER

ABC-CLIO This book provides systematic frameworks, insightful information, and practical tips that will help professionals and job seekers boost their first impression on others and increase their value to employers—both in the physical and virtual world. • Illustrations and photographs • A rich bibliography of nearly 150 resources cited by the authors • A comprehensive index • Numerous checklists

MAKE IT STICK

Harvard University Press Discusses the best methods of learning, describing how rereading and rote repetition are counterproductive and how such techniques as self-testing, spaced retrieval, and finding additional layers of information in new material can enhance learning.

EMERGENCY RESPONSE GUIDEBOOK

A GUIDEBOOK FOR FIRST RESPONDERS DURING THE INITIAL PHASE OF A DANGEROUS GOODS/HAZARDOUS MATERIALS TRANSPORTATION INCIDENT

Simon and Schuster Does the identification number 60 indicate a toxic substance or a flammable solid, in the molten state at an elevated temperature? Does the identification number 1035 indicate ethane or butane? What is the difference between natural gas transmission pipelines and natural gas distribution pipelines? If you came upon an overturned truck on the highway that was leaking, would you be able to identify if it was hazardous and know what steps to take? Questions like these and more are answered in the Emergency Response Guidebook. Learn how to identify symbols for and vehicles carrying toxic, flammable, explosive, radioactive, or otherwise harmful substances and how to respond once an incident involving those substances has been identified. Always be prepared in situations that are unfamiliar and dangerous and know how to rectify them. Keeping this guide around at all times will ensure that, if you were to come upon a transportation situation involving hazardous substances or dangerous goods, you will be able to help keep others and yourself out of danger. With color-coded pages for quick and easy reference, this is the official manual used by first responders in the United States and Canada for transportation incidents involving dangerous goods or hazardous materials.

HANDBOOK OF EMOTION ELICITATION AND ASSESSMENT

Oxford University Press Emotion research has become a mature branch of psychology, with its own standardized measures, induction procedures, data-analysis challenges, and sub-disciplines. During the last decade, a number of books addressing major questions in the study of emotion have been published in response to a rapidly increasing demand that has been fueled by an increasing number of psychologists whose research either focus on or involve the study of emotion. Very few of these books, however, have presented an explicit discussion of the tools for conducting research, despite the facts that the study of emotion frequently requires highly specialized procedures, instruments, and coding strategies, and that the field has reached a place where a large number of excellent elicitation procedures and assessment instruments have been developed and validated. Emotion Elicitation and Assessment corrects this oversight in the literature by organizing and detailing all the major approaches and instruments for the study of emotion. It is the most complete reference for methods and resources in the field, and will serve as a pragmatic resource for emotion researchers by providing easy access to a host of scales, stimuli, coding systems, assessment tools, and innovative methodologies. This handbook will help to advance research in emotion by encouraging researchers to take greater advantage of standard and well-researched approaches, which will increase both the productivity in the field and the speed and accuracy with which research can be communicated.

THE HIDDEN LIVES OF CONGREGATIONS

DISCERNING CHURCH DYNAMICS

Rowman & Littlefield Faced with crisis, lack of direction, or just plain "stuckness," many congregations and their leaders are content to deal only with surface issues and symptoms—only to discover that the same problems keep recurring, often in different, and more serious, ways. In *The Hidden Lives of Congregations*, Christian educator and consultant Israel Galindo takes leaders below the surface of congregational life to provide a comprehensive, holistic look at the corporate nature of church relationships and the invisible dynamics at play. Informed by family systems theory and grounded in a wide-ranging ecclesiological understanding, Galindo unpacks clearly the factors of congregational lifespan, size, spirituality, and identity and shows how these work together to form the congregation's hidden life. He provides useful tools for diagnosing and understanding how one's congregation fits into the various categories he names and suggests what leadership skills are necessary to get beyond the impasse of surface issues and help the congregation achieve its mission. *The Hidden Lives of Congregations* provides one of the most far-reaching looks into the invisible nature of faith communities written in recent years. For seminaries and divinity schools, it provides a standard text for getting a solid start in congregational practices; for experienced pastors, it provides support for renewing ministry; for lay leaders and committees, it offers insight to deepening mutual ministry. Israel Galindo has written an indispensable manual that leaders will return to repeatedly for new wisdom and guidance

WHEN YOU CAN'T BELIEVE YOUR EYES

VISION LOSS AND PERSONAL RECOVERY

Charles C Thomas Publisher This book was first projected in 2004, when Author Hannah Fairbairn was teaching interpersonal skills at the Carroll Center for the Blind in Newton, Massachusetts. The experiences of her adult students—and her own experience of sight lost—convinced her that everyone losing vision needs access to good information about the process of adjustment to losing sight and practical ways to use assertive speech. *When You Can't Believe Your Eyes* is intended for anyone going through vision loss, their friends, and families. It will inform readers how to get expert professional help, face the trauma of loss, and navigate the world using speech more than sight. Each of the twelve chapters in the book contain many short sections and bullet-point lists, intended to facilitate access to the right information. It begins where you begin—at the doctor's office or the hospital. Since vision loss takes many forms, there are suggestions for questions you might ask to get a clear diagnosis and the best treatment. Part One also has a description of legal blindness and possible prevention, advice about your job, and tips for life at home. Part Two is about believing in yourself as you deal with the loss, the anger, and the fear before you come up for air and consider training. Parts Three and Four describe using assertive speech and action in all kinds of settings as your independence and confidence increase. Part Five gives detailed information about everything from dating, and caring for babies to senior living, volunteering, and retaining your job. It is hoped that by reading and trying out the suggestions, the reader will recover full confidence, become a positive, assertive communicator, and lead a satisfying life. Because vision loss happens mostly in older years, the book is written with

seniors particularly in mind. Professionals will also find it to be a useful resource for their patients.

THE TIPPING POINT

HOW LITTLE THINGS CAN MAKE A BIG DIFFERENCE

Little, Brown From the bestselling author of *The Bomber Mafia*: discover Malcolm Gladwell's breakthrough debut and explore the science behind viral trends in business, marketing, and human behavior. The tipping point is that magic moment when an idea, trend, or social behavior crosses a threshold, tips, and spreads like wildfire. Just as a single sick person can start an epidemic of the flu, so too can a small but precisely targeted push cause a fashion trend, the popularity of a new product, or a drop in the crime rate. This widely acclaimed bestseller, in which Malcolm Gladwell explores and brilliantly illuminates the tipping point phenomenon, is already changing the way people throughout the world think about selling products and disseminating ideas. "A wonderful page-turner about a fascinating idea that should affect the way every thinking person looks at the world." —Michael Lewis

EVIDENCE-BASED PRACTICE OF CRITICAL CARE E-BOOK

Elsevier Health Sciences Evidence-Based Practice of Critical Care, edited by Drs. Clifford S. Deutschman and Patrick J. Neligan, provides objective data and expert guidance to help answer the most important questions challenging ICU physicians today. It discusses the clinical options, examines the relevant research, and presents expert recommendations on everything from acute organ failure to prevention issues. An outstanding source for "best practices" in critical care medicine, this book is a valuable framework for translating evidence into practice. Gain valuable evidence-based recommendations on key topics such as acute organ failure, infection, sepsis and inflammation, and prevention issues pointing the way to the most effective approaches. Get an overview of each question, an outline of management options, a review of the relevant evidence, areas of uncertainty, existing management guidelines, and authors' recommendations. Navigate a full range of challenges from routine care to complicated and special situations. Find the information you need quickly with tables that summarize the available literature and recommended clinical approaches.

THE COUNSELING PRACTICUM AND INTERNSHIP MANUAL, SECOND EDITION

A RESOURCE FOR GRADUATE COUNSELING STUDENTS

Springer Publishing Company Praise for the First Edition: "I highly recommend *The Counseling Practicum and Internship Manual*. It is the single best all-in-one resource I've read for all things practicum and internship." ñRyan Thomas Neace, LPC, NCC, CCMHC, Blogger, American Counseling Association; Founder, CounselingInternships.com and Change, Inc. "[U]sing this text in my practicum course. It is a very user friendly book with many resources in addition to good clinical information." ñJessica Brumm-Larson, PhD, Alverno College This best-selling guide to the practicum and internship experience, written expressly for graduate counseling students by a seasoned counselor and educator, is now substantially revised with updated and expanded content including the 2014 ACA Standards of Ethics. With a strong focus on counseling as a specific professional identity, the book includes new information on developing one's own approach to counseling and supervision, maintaining satisfactory working relationships with supervisors and colleagues, developing good writing skills and record keeping, and managing crisis and trauma. The Second Edition also reflects such developments as DSM-5 and CORE/CACREP standards. With a concise, accessible writing style, the book describes everything students need to know as they enter and progress through the practicum and internship process. Replete with plentiful case examples and downloadable sample forms and templates, this supportive manual encompasses information addressing how to select and apply for practicum/internships in all settings, including mental health, rehabilitation, schools, addictions, and marriage and counseling. It examines such ethical legal and issues as informed consent, confidentiality, client records, boundary issues, and liability insurance. Multicultural considerations that impact counseling along with the importance of self-care including stress management and dealing with aggressive client behaviors are also discussed in detail. This "mentor in a book" gives counseling students invaluable assistance in preparing for and successfully assimilating their first experiences with the realities of working with clients, and eases the journey toward developing into a self-confident, skilled, and ethical practitioner. New to the Second Edition: Updated to include content on 2014 ACA Ethics Code, CACREP/CORE developments, legal issues, DSM-5, and social media Expanded content on developing an individual approach to counseling and supervision Provides new information on crisis intervention Increased content on supervision styles and models Expanded information on student safety at field sites Augmented discussion of careers Includes expanded self-reflection exercises for the intern Provides downloadable versions of student forms and templates Key Features: Focuses on counseling as a specific professional identity Covers everything students need to know as they enter and progress through the practicum/internship process Helps students to understand the realities of working with clients after they leave the "safe" learning environment Mentors students in a supportive, user-friendly style Includes abundant case examples Includes abundant forms and templates for students, available as online downloads

HANDBOOK FOR PUBLIC PLAYGROUND SAFETY

CIW SITE AND E-COMMERCE DESIGN STUDY GUIDE

EXAMS 1D0-420 AND 1D0-425

John Wiley & Sons Here's the book you need to prepare for Exam 1D0-420, CIW Site Designer and Exam 1D0-425, CIW E-Commerce Designer. This Study Guide provides: In-depth coverage of official exam objectives Practical information on web site and e-commerce design Hundreds of challenging review questions, in the book and on the CD Leading-edge exam preparation software, including a testing engine and electronic flashcards Authoritative coverage of all exam topics, including: Implementing design concepts, vision statements, Web strategy and tactics Enhancing web site usability with tables, frames, and Cascading Style Sheets (CSS) Using client-side and server-side programming Implementing marketing in e-commerce site development Developing and hosting an e-commerce site using outsourcing services Configuring Web server software for an e-commerce site Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.

TEACHING STRATEGIES: A GUIDE TO EFFECTIVE INSTRUCTION

Cengage Learning TEACHING STRATEGIES: A GUIDE TO EFFECTIVE INSTRUCTION, now in its eleventh edition, is known for its practical, applied help with commonly used classroom teaching strategies and tactics. Ideal for anyone studying education or involved in a site-based teacher education program, the book focuses on topics such as lesson planning, questioning, and small-group and cooperative-learning strategies. The new edition maintains the book's solid coverage, while incorporating new and expanded material on classroom technology integration, English Language Learner instruction, and proactive classroom management, as well as an up-to-date discussion of teaching students with disabilities and differentiated instruction. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

THE OXFORD HANDBOOK OF THE ARCHAEOLOGY OF THE CONTEMPORARY WORLD

OUP Oxford It has been clear for many years that the ways in which archaeology is practised have been a direct product of a particular set of social, cultural, and historical circumstances - archaeology is always carried out in the present. More recently, however, many have begun to consider how archaeological techniques might be used to reflect more directly on the contemporary world itself: how we might undertake archaeologies of, as well as in the present. This Handbook is the first comprehensive survey of an exciting and rapidly expanding sub-field and provides an authoritative overview of the newly emerging focus on the archaeology of the present and recent past. In addition to detailed archaeological case studies, it includes essays by scholars working on the relationships of different disciplines to the archaeology of the contemporary world, including anthropology, psychology, philosophy, historical geography, science and technology studies, communications and media, ethnoarchaeology, forensic archaeology, sociology, film, performance, and contemporary art. This volume seeks to explore the boundaries of an emerging sub-discipline, to develop a tool-kit of concepts and methods which are applicable to this new field, and to suggest important future trajectories for research. It makes a significant intervention by drawing together scholars working on a broad range of themes, approaches, methods, and case studies from diverse contexts in different parts of the world, which have not previously been considered collectively.

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